



# Multi Sports Club

[www.multiportsclub.org.uk](http://www.multiportsclub.org.uk)

Reg Charity No: 1109962

Date

**DEAR**

On behalf of the Multi Sports Club I would like to welcome you to the club, which provides opportunities for people with learning disabilities aged 16 + to receive coaching in a variety of different sports.

The club has been awarded Sport England's Clubmark, which is an acknowledgement that we are striving to provide a high quality and welcoming environment for our club members. We are also a registered charity, and affiliated to the Royal Mencap Society.

You will be working with a group of up to 12 club members, supported by volunteers when available.

A committee member/parent will be present to supervise sessions and will take responsibility for club members needs such as escorting to toilet, ensuring they leave with a responsible adult, etc and other parents may also stay to observe sessions.

We are attaching an information pack for you and ask that you complete the following forms for us:

- Coach agreement form – 1 copy to be signed and returned to the club, 1 copy to be retained
- Membership form - Please complete this to ensure that we have emergency contact details for yourself, and are aware of any other issues that may be relevant.

Our policies are available on our website [www.multiportsclub.org.uk](http://www.multiportsclub.org.uk) but printed copies can be supplied if you don't have access.

Child/young person and vulnerable adult protection policy. Our club Welfare Officer, *Sarah-Jane Davies*, is responsible for ensuring that our child protection policy is implemented, and can be contacted on 07810 867309 should you have any concerns.

We will take a register which will be completed at every session, and will also have details of club members needs for emergencies. We will discuss any specific needs with you prior to the start of the programme, and may also provide you with written details. Please ensure this personal information is kept securely and returned to the club at the end of the programme. Any information regarding club members' health or disabilities should be kept confidential within the club.

Thank you for agreeing to work with us, we look forward to a successful coaching programme.

**Yours sincerely,**

**Signed:**

**Date:**

**Name:**

**Position:**

**Reviewed Mar 2023**